

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 3 March 2016. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:03 p.m.

Present: Mayor John Inscho; Carl Cummins; Ronald Petersen, and Peter Karcher

Absent: Deputy Mayor Dan Grover

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

NEW JERSEY STATE POLICE

A Trooper of the Washington Township Barracks reported that there has been no major disruption within Liberty Township this past month. He reminded the public to lock doors and vehicles and contact the NJSP when they observe anything suspicious.

COMMITTEEPERSON KARCHER

Mr. Karcher reported that the Recreation Commission is preparing for Community Day 2016 with plans to include new activities. The Recreation Commission requested the implementation of a free Wi-Fi zone within the beach area. It was stated that any cost incurred for the Wi-Fi service would be absorbed by the Recreation Commission.

COMMITTEEPERSON PETERSEN

Mr. Petersen related that Ernie Kobert, Jenny Jump Forest, had a tree removed that was precariously hanging off the NJ State Park lands over Lakeside Drive West/North. He requested a letter of thank you be forwarded to Mr. Kobert.

COMMITTEEPERSON CUMMINS

Mr. Cummins described a situation regarding a hazardous tree on power lines and the cooperation received from Stan Prater, JCPL, with the removal of the tree while Mr. Prater was on vacation. Mr. Cummins requested a letter of appreciation be forwarded to Stan Prater. Mr. Cummins also reported that the LandUse Board met on Tuesday, 1 March. The Board is awaiting the Courts decision before proceeding with COAH action.

DEPARTMENT OF PUBLIC WORKS

A pre-printed report was received from the Department of Public Works for February 2016 and placed on file.

MUNICIPAL CLERK/ADMINISTRATOR

A pre-printed report was received from the Municipal Clerk/Administrator for February 2016 and placed on file

MUNICIPAL TAX COLLECTOR

A pre-printed report was received from the Municipal Tax Collector for February 2016 and placed on file

MUNICIPAL ZONING

A pre-printed report was received from the Municipal Zoning Official for February 2016 and placed on file

APPROVAL OF MINUTES

A motion by Ron Petersen to adopt the public and executive session minutes of 4 February 2016 carried.

A motion by Ron Petersen to adopt the public and executive session minutes of 25 February 2016 carried.

UNFINISHED BUSINESS

APPOINTMENTS 2016

Mayor Inscho reported that he had been informed that Karen Sabo resigned from the Recreation Commission. A motion by Peter Karcher to appointment Wayne Spangenberg to the Recreation Commission, expiration of term 31 December 2020, carried.

ORDINANCE #2016.003 - PUBLIC HEARING - A motion by Ron Petersen to open public hearing carried. The following vote was taken;

- aye - Karcher
- aye - Petersen
- abstain - Cummins
- absent - Grover
- aye - Inscho

Due to lack of affirmative vote by two-thirds of full membership of the Governing Body, the Ordinance was not adopted.

CHAPTER 38, ALARMS

Mayor Inscho reported that he is working with Mountain Lake Fire Chief Frank Jalosky on Chapter 38, Alarms.

VETERANS EXEMPTION ORDINANCE

Attorney Skoog presented a draft Veterans Exemption Ordinance for review and consideration of the Township Committee.

GYPSY MOTH PROGRAM 2016

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2016.032
Gypsy Moth Program 2016

WHEREAS, the gypsy moth *Lymantria dispar*, has been found heavily defoliating tree and plant growth in the Township of Liberty; and

WHEREAS, continued destruction of foliage may result in loss of valuable forest lands and trees; and

WHEREAS, the Township Committee of the Township of Liberty has determined that a gypsy moth control program should be instituted with the State of New Jersey Department of Agriculture and that application for any Federal or State funds available be authorized.

BE IT RESOLVED by the Township Committee of the Township of Liberty that they gypsy moth is declared to be a public nuisance and the protection of vegetation or plant life therefrom is deemed to be a subject matter of public welfare, and that all measures deemed necessary, in compliance with the state

of New Jersey Department of Agriculture recommendations, is hereby authorized to suppress this forest and shade tree pest.

I, Diane M Pflugfelder, Municipal Clerk of the Township of Liberty, County of Warren, New Jersey, do hereby certify that this Resolution was adopted by the municipal governmental body at an open public meeting which was duly advertised to the citizens of the municipality in accordance with the law, pursuant to the Open Public Meetings Act, NJSA 10:4-9.

I also certify that this municipality has, or will, comply with the notice provisions required by NJSA 4:7-39.

I further certify the above to be a true and correct copy of a Resolution adopted by the Liberty Township Committee at a regular meeting of that body held 3 March 2016.

Vote: aye - Karcher
aye - Petersen
aye - Cummins
absent - Grover
aye - Inscho

John Inscho,
Mayor

DONNELLY EAGLE SCOUT PROJECT

Sean Donnelly, Boy Scout Troop 140 from Blirstown, New Jersey, presented his proposal for the construction of canoe/kayak storage unit at Mountain Lake. He presented a letter of full financial support from the Mountain Lake Community Association and a photograph of the proposed unit. He stated that he would be responsible for land clearing and assembly of the structure. A motion by Mayor Inscho supporting the construction of a kayak/canoe storage unit carried.

NEW BUSINESS

INTRODUCTION OF BUDGET 2016

Mayor Inscho stated that this is the 7th consecutive year that the Liberty Township Municipal Budget has remained flat lined. The proposed 2016 budget includes an increase for the annual donation to the Independence Rescue Squad toward the purchase of a new rig. A motion by John Inscho to introduce the 2016 Municipal Budget carried. The budget will be published 11 March 2016 and scheduled for public hearing and considered of adoption on 7 April 2016.

Vote: aye - Karcher
aye - Petersen
aye - Cummins
absent - Grover
aye - Inscho

COMMUNITY DAY 2016

FIREWORKS PROGRAM 2016

Kelsey Fisher attempted to collect quotes from three fireworks businesses. One company was not responsive to her inquiry.

Bids were received from the following;

<i>Company</i>	<i>Price</i>
Pyrotecnico, Vitale Family Fireworks	\$5,000.00
Garden State Fireworks	\$5,000.00

After consideration of the Recreation Commission review of the proposed programs, a motion by Ron Petersen authorizing Mayor Inscho to execute the contract between Garden State Fireworks, The Santore Bros World Champions, PO Box 403, Carlton Road, Millington, NJ 07946, and the Township of Liberty to conduct a fireworks display on Community Day, 11 June 2016, with a rain date 12 June 2016 carried.

Resolution #2016.033
June 2016 Community Day Fireworks Event

WHEREAS, Liberty Township Recreation Commission has scheduled a Community Day Fireworks Event for 11 June 2016, rain date 12 June 2016, to be held on the municipal property located at Block 52, Lot 42, 137 Lakeside Drive West; and

WHEREAS, it is desired that the Township sponsor a fireworks display for the entertainment of the residents during the Community Day event; and

WHEREAS, the Mountain Lake Fire Company will be in attendance.

BE IT RESOLVED, By the Township Committee of the Township of Liberty, Warren County, New Jersey that the Township of Liberty Township Committee hereby grants permission for and agrees to sponsor a display for fireworks to be performed by Garden State Fireworks, The Santore Bros. World Champions, PO Box 403, Carlton Road, Millington, NJ 07946, telephone number 908.647.1086, on 11 June 2016, rain date 12 June 2016, provided that Garden State Fireworks, The Santore Bros. World Champions provide the Township of Liberty with a Certificate of Insurance naming the municipality as additionally insured in a form acceptable to the Municipal Attorney.

BE IT FURTHER RESOLVED, By the Township Committee of the Township of Liberty, Warren County, New Jersey that the Township of Liberty Township Committee waives all liability for any municipal structure located upon the beach area of Block 52, Lot 42 which is situated within the fallout zone of the 2016 fireworks display area

BE IT FURTHER RESOLVED, That a true copy of this Resolution shall be forwarded to the New Jersey Division of Fire Safety.

Vote: aye - Karcher
aye - Petersen
aye - Cummins
absent - Grover
aye - Inscho

John Inscho,
Mayor

COMMUNITY DAY 2016

Kelsey Fisher attempted to collect quotes from three amusement businesses. Bids were received from the following;

<i>Company</i>	<i>Price</i>
Party Time Rentals	\$3,631.00
Big Mark's	\$3,592.50

After consideration of the Recreation Commission review of the proposed programs, a motion by Ron Petersen authorizing Mayor Inscho to execute the contract between Party Time Rentals, 25 Andrews Drive, Woodland Park, NJ 07424 and the Township of Liberty to provide amusement rides in the amount of \$3,631.00, on Community Day, 11 June 2016, with a rain date 12 June 2016 carried

RESOLUTIONS

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2016.034
Complete Streets Policy

WHEREAS, the Township of Liberty is committed to creating street corridors that safely accommodate all road users of all abilities; and

WHEREAS, significant accomplishments have already been achieved by incorporating pedestrian safety and traffic calming measures when public street are improved; and

WHEREAS, the Township of Liberty supports this “complete streets” initiative and wishes to reinforce its commitment to creating a comprehensive, integrated, connected street network that safely accommodates all road users of all abilities and for all trips.

BE IT RESOLVED that all public street projects, both new construction and reconstruction (excluding maintenance) undertaken by the Township of Liberty shall be designed and constructed as “complete streets” whenever feasible to do so in order to safely accommodate travel by pedestrians, bicyclists, public transit, and motorized vehicles and their passengers, with special priority given to pedestrian safety, and subject to the following conditions:

- a. Pedestrian and bicycle facilities shall not be required where they are prohibited by law.
- b. Public transit facilities shall not be required on streets not serving as transit routes and the desirability of transit facilities will be determined on a project specific basis.
- c. In any project, should the cost of pedestrian, public transit, and/or bicycle facilities cause an increase in project costs in excess of 5%, as determined by engineering estimates, that would have to be funded with local tax dollars, then and in that event approval by the Township Committee must be obtained for same prior to bidding of the project.

Vote: aye - Karcher
aye - Petersen
aye - Cummins
absent - Grover
aye - Inscho

John Inscho,
Mayor

A motion by Pete Karcher to adopt the following resolution carried.

Resolution #2016.035
Self-Examination of Budget

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on 11 February 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Liberty has been declared eligible to participate in the program by the Division of Local Government Services, and the

Chief Financial Officer has determined that the Township meets the necessary conditions to participate in the program for the 2011 budget year.

BE IT RESOLVED By the Township Committee of the Township of Liberty that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the Township Committee has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED That a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Vote: aye - Karcher
aye - Petersen
aye - Cummins
absent - Grover
aye - Inscho

John Inscho,
Mayor

A motion by John Inscho to adopt the following Proclamation carried.

American Red Cross Month 2016
A Proclamation

In Liberty Township, we have a long history of helping our neighbors in need. American Red Cross Month is a special time to recognize and thank our Everyday Heroes – those selfless Red Cross volunteers and donors who give of their time and resources to help community members.

These heroes help families find shelter after a home fire. They give blood to help trauma victims and cancer patients. They deliver comfort items to military members in the hospital. They use their lifesaving skills to save someone from a heart attack, drowning, or choking. They enable children around the globe to be vaccinated from measles and rubella.

The American Red Cross depends on local heroes to deliver help and hope during a disaster. We applaud our heroes here in Liberty Township who give of themselves to assist their neighbors when they need a helping hand.

Across the country and around the world, the American Red Cross responds to disasters big and small. In fact, every eight minutes the organization responds to a community disaster, providing shelter, food, emotional support and other necessities to those affected. It collects 40 percent of the nation's blood supply; provides 24-hour support to military members, veterans and their families; teaches millions lifesaving skills, such as lifeguarding and CPR; and through its Restoring Family Links program, connects family members separated by crisis, conflict, or migration.

We dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on donations of time, money and blood to fulfill its humanitarian mission.

NOW, THEREFORE, I, John E Inscho, Mayor of Liberty Township, by virtue of the authority vested in me by the Constitution and laws of New Jersey, do hereby proclaim March 2016 as American Red Cross Month. I encourage all Americans to support this organization and its noble humanitarian mission.

IN WITNESS WHEREOF, I have hereunto set my hand this 3rd day of March, in the year of our Lord two thousand sixteen, and of the Liberty Township, Warren County, New Jersey.

NEW JERSEY REVISED TOTAL COLIFORM RULE 2016

Eileen Greason, Recreation Assistant, reported that she had secured Garden State Labs to conduct seasonal testing at the Recreation Center, located at 349 Mountain Lake Road, beginning in March through October 2016 at a monthly fee of \$75.00.

PAYMENT OF BILLS

A motion by Pete Karcher to adopt the following Resolution carried.

Resolution #2016.036
Payment of Bills

RESOLVED, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$437,524.31.

Vote: aye - Karcher
aye - Petersen
aye - Cummins
absent - Grover

John Inscho,
Mayor

aye - Inscho

PUBLIC COMMENT was opened at 7:29 pm.

Alice Bechok – Ms. Bechok inquired into the status of a “road narrows” sign upon Lakeside Drive West.

Lisa Thomas – Ms. Thomas questioned the status of the Lodge and a definition of a Complete Street Policy.

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.
Meeting adjourned at 7:34 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 7 April 2016